



ALTAR SERVERS

Then I will go unto the altar of my God
The God of my gladness and joy

*Holy Trinity Church
Altar Server Ministry Mission Statement*

Through their baptism, the altar servers assist the priest, deacon and the parish community of Holy Trinity in the celebration of the Holy Sacrifice of the Mass and special liturgical celebrations. By their actions at the altar they help to draw God's people to an intimate celebration of the Holy Mass and to draw closer to our Lord Jesus Christ.

Holy Trinity Catholic Church ~ Altar Server Ministry

The following are a few reminders of your commitment to this ministry:

- † **Arrival time:** Please arrive 15 minutes before your scheduled time to prepare yourself and the altar.
- † **Funerals:** Since we have no control over death - your team is assigned a day and should a funeral be scheduled on your day - you will be contacted by email - that you have a funeral to serve.
- † **Substitutes:** If you cannot attend your scheduled mass time, please call a substitute from the list of altar servers **It is your responsibility to find a substitute!**
- † **Monitoring:** The Deacon is checking your attendance. Failure to show up for **3** or more masses may lead to your removal from the Altar Server ministry.
- † **Signup sheets at Church:** Please sign or print your name neatly. If you are substituting for another server, please note who you are replacing.
- † **Etiquette:** Please observe proper posture during the Mass. Sit up straight, and participate in the responses. **There is absolutely no laughing, talking or gum chewing during Mass. This is a sacred time and reverence must be maintained.**
- † **8:00 AM Weekday Mass:** Holy Trinity School students - upon return to school please go directly to the Health Office prior to returning to class.
- † **SIGNING IN:** Make sure that you are signing in when you arrive to serve your Mass. I am checking the sign in sheets each week. If you do not sign in you will have a mark for not serving and calling a substitute.

Shoes: School uniform shoes, white sport shoes, black dress shoes are the acceptable foot attire when serving Mass. **ABSOLUTELY NO FLIP FLOPS OR OPEN TOE FOOT WEAR** is to be worn when serving Mass as you could trip and get hurt. I highly recommend that you wear or bring a pair of shoes to Mass with you.

Ladies - Please do not wear high heels that are 1" or higher.

Gentlemen - Please wear socks when serving. The top of your socks should be 1" or more above the top of your shoes.

Contact Gina Foster @ 310 251-4801 or ginafoster1@cox.net

Holy Trinity Catholic Church
Altar Server Ministry
Responsibility Contract

I _____, understand my commitment as an Altar Server for my parish community of Holy Trinity is a very important ministry.

I promise to keep my scheduled Masses unless I am sick.

I promise to take my ministry seriously and promise to call a substitute in the event that I am not able to keep my scheduled Mass.

I understand that if I miss assigned Masses and did not obtain a substitute that I will be removed from the Altar Server list. If I did obtain a substitute and the substitute does not show up I will still be allowed to serve.

I promise to show reverence from the moment I enter the Church until the Mass has ended. This will include no talking, no gum chewing; no laughing that will distract the prayers of the people.

I promise to dress appropriately when I serve Mass. My shoes will be clean and I will wear socks, I will not wear flip flops so I do not fall and injure myself. Girls please do not wear high heels!

I commit myself to study and learn the following:

- ✓ Learn the importance of the Mass, the sacred vessels, liturgical book and other items that pertain to the Sacred Liturgy
- ✓ Arrive at least 15 minutes before Mass to prepare the Altar
- ✓ Keep a prayerful manner in the Sacristy before and after Mass
- ✓ I will discard gum **BEFORE** I enter the Church
- ✓ Make sure that I hang my Alb on the hanger and not on the floor
- ✓ I will not wear flip flops or any open toe shoes including sandals. My shoes will be clean and neat. I will not wear dirty sport shoes
- ✓ Respect myself, parents, siblings, my team members, Priests, Deacon, sacristan and other liturgical ministers of Holy Trinity
- ✓ Notify Deacon Dennis if I am having problems with other servers or my server schedule
- ✓ Always check my server schedule when I am to serve. I will place my schedule in a place that I will not forget.
- ✓ Consider it an honor and a privilege to be an Altar Server
- ✓ Smile when I serve

I look forward to serving my Parish Community as an Altar Server. I will do my best and know that I will make mistakes and will learn from them.

Altar Server Signature

grade

Date

Parent Signature

Date

Holy Trinity Church Altar Server Ministry

Permission to send Altar Server Schedule to our email address

I _____, give permission to Gina Foster to send us our Altar Server Schedule every month by way of electronic mail. I also understand that our email address will not be given out to anyone without our authorization in writing.

Parent/Guardian Signature _____

Altar Server Name _____

Email: _____

PHONE _____